

Admissions Policy



Admissions Policy

Approved by: Date:

(Governing Body)

Accepted by: Date September 2025

(Headteacher)

Next Review Date: September 2026

As a local authority maintained special school we are directed by the local authority for school admissions. Kirkleatham Hall School is a special school for children with severe (SLD) and profound and multiple learning difficulties (PMLD). Pupils may have additional needs such as a physical disability, sensory loss, ADHD (Attention deficit and hyperactivity disorder), Autism or mental health issues resulting in emotional or behavioural difficulties. All staff have continual, up to date professional development to ensure that they are able to meet the needs of all learners within their group.

- Pupils attend Kirkleatham Hall School/ or Woodlands nursery from the age of 2 to 19 years.

- Woodlands nursery is a local authority assessment place and your child's next provision needs are detailed from here. It is not directly linked to Kirkleatham Hall School admissions.

- All pupils who attend Kirkleatham Hall School have an Education and Health Care Plan.

- The Education Health Care Plans are reviewed annually alongside parents with all relevant professionals contributing to the process. The EHCP will look at all the needs your child has in relation to education, health and social care and what outcomes you would like them to achieve in relation to these.

Before a child starts Kirkleatham Hall School, we would aim to complete the following procedures:

- Receive written information outlining the child's special education needs and relevant history.
- Liaise with relevant professionals involved and the family to gain expert advice on the child's needs.
- Observe the child in their current setting.
- Attend any case reviews or meetings at the child's host school where decisions on future placements will be discussed.
- Discuss our provision and with parents/carers, and where appropriate, the child.
- Where necessary secure any relevant resources prior to admission.
- Secure a meeting with the school nurse and/or family support advisor to identify any medical needs or additional requirements if necessary.
- Provide several opportunities for the child to visit school (with support if necessary) to aid transition into Kirkleatham.

Consideration should be given to identified pupils through the Local authority SEN panel, and subsequently for the school to operate an admission/evaluation procedure to ensure the effective and appropriate placement of pupils.

Consideration will need to be given to available places within key stage and the needs and dynamics of any class group that may be impacted by the admission. This policy is in line with Redcar and Cleveland Policy on school admissions.

Please refer to the R&C website for up to date information – School Admissions/SEN